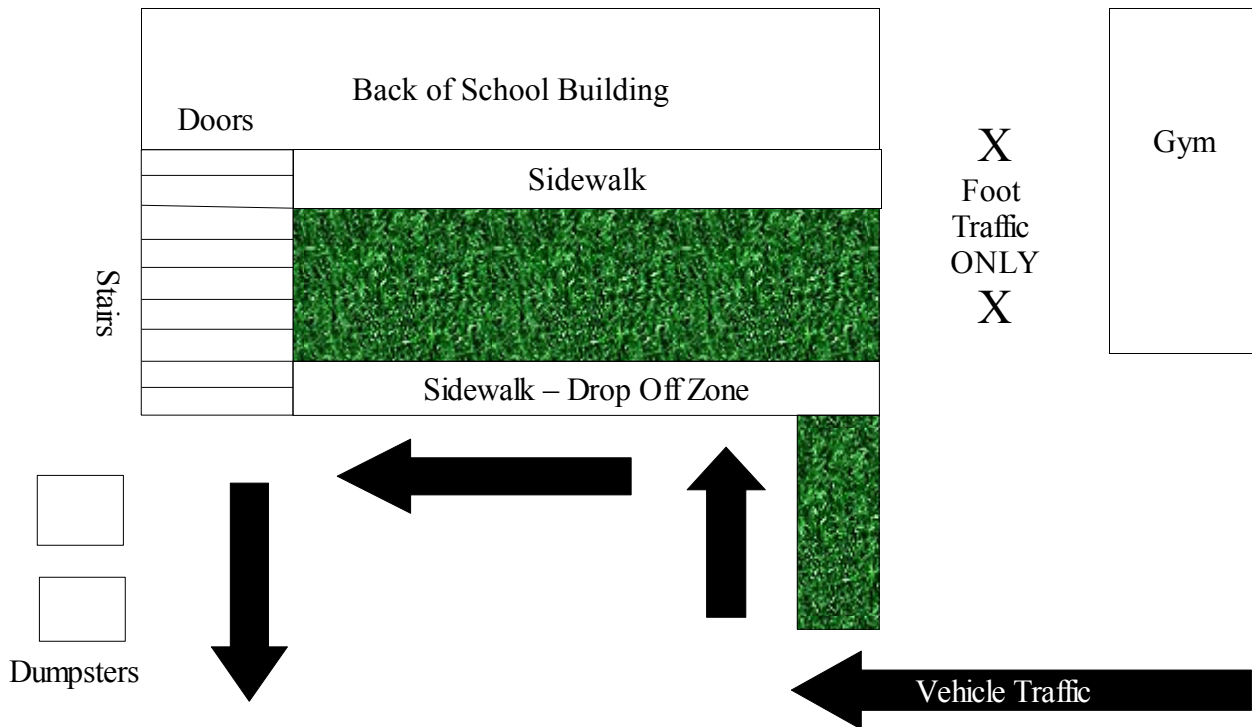


# Morning Drop-Off Procedure

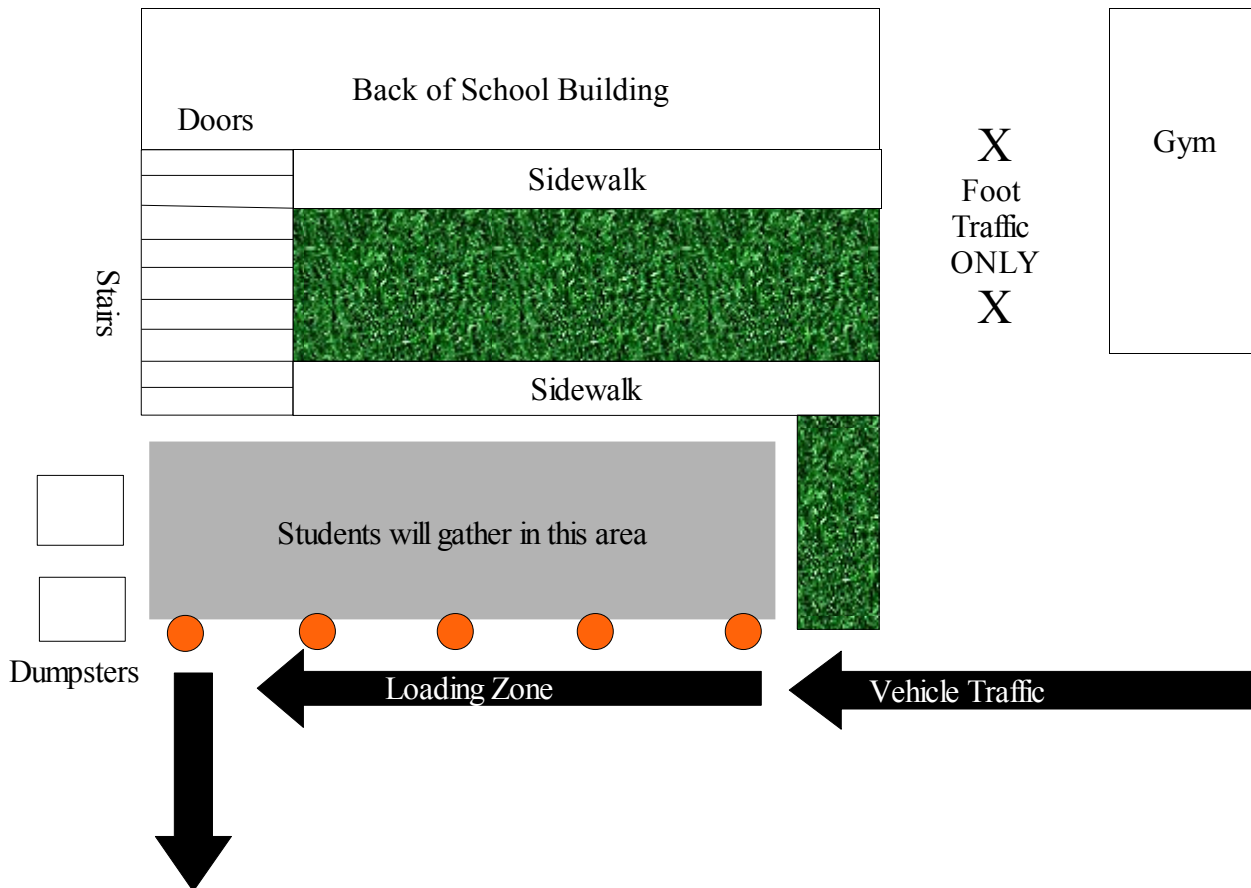


To keep our students safe and off of the parking lot entirely, we ask that they be dropped off directly onto the sidewalk behind the school building

- Please drop students off **ON THE SIDEWALK** at the back of the school.
- Please do not park next to the Drop Off Zone. If you need to enter the school in the morning, please park in the far lot (NW of the Church).
- Please do not drop off students in front of the school to enter the front door.
- Drop off begins at 7:45.
- From 7:45 until 8:00, students gather in Marian Hall once they enter the school building.
- From 8:00 until 8:15, students may go directly to their classrooms.

**Thank you for helping to keep all of our students safe!**

# Afternoon Pick-Up Procedure



Students will be released at 3:05 PM. There will be two teachers supervising the afternoon pick-up time.

- If you need to enter the school, please park in the far lot (NW of the Church).
- Students will only be allowed to enter cars in the loading zone. They will not be allowed to enter cars in the line, or to go past the loading zone into the parking lot without being accompanied by an adult.
- Please do not park where the students gather, or in the loading zone.
- Please do not pick up students in the front of the school building.
- During afternoon pick-up, children must have parental supervision on the playground.

**Thank you for helping to keep all of our students safe!**